

**PERSONNEL COMMISSION
Manhattan Beach Unified School District
325 S. Peck Avenue
Manhattan Beach, CA 90266**

**Notice of Public Meeting
January 27, 2011
4:00 p.m.
District Office – 1st. Fl. Conference Room**

AGENDA

I. WRITTEN AND ORAL COMMUNICATION

A. Commissioners

1. Approval of Minutes – January 14, 2011
2. Approval of Eligibility List – Operations Worker

- B. Administration
- C. Employees
- D. Citizens

II. ADJOURNMENT

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability who requires accommodation to participate in
a Personnel Commission meeting may request assistance by contacting
Kathy Hall, Director of Human Resources, 325 S. Peck Ave. Manhattan Beach, CA, 90266.
Phone (310) 318-7345, x 5915, OR Fax (310) 303-3824.

Manhattan Beach Unified School District
PERSONNEL COMMISSION MINUTES

JANUARY 14, 2011

Attendees:

Commissioners: Vida Holguin and Cynthia Strand

District Staff: Kathy Hall, Director of Human Resources; Gina Germani, Human Resources Technician – Classified; and Donna Hilgendorf, Administrative Secretary and Recorder.

CSEA Representatives: None present

Ms. Holguin called the meeting to order at 8:30 a.m.

I. WRITTEN AND ORAL COMMUNICATION

A. Commissioners:

1. Approval of Minutes:

Ms. Holguin made a motion to approve the minutes of the December 17, 2010, Personnel Commission meeting, seconded by Ms. Strand.

The minutes of the December 17, 2010, Personnel Commission meeting were approved 2:0.

2. Approval of Eligibility List:

IA Special Education – Intense Behavioral Instruction

There are three (3) open positions. Ms. Strand made a motion to approve the Eligibility List for IA Special Education – Intense Behavioral Instruction, seconded by Ms. Holguin.

The Eligibility List for IA Special Education – Intense Behavioral Instruction was approved 2:0.

B. Administration: Nothing at this time

C. Employees: None present

D. Citizens: None present

II. ADJOURNMENT

Ms. Strand adjourned the meeting at 8:32 a.m.

We will schedule an additional Personnel Commission Meeting in January, 2011.

Date to be determined.

**Manhattan Beach Unified School District
Personnel Commission**

**Eligibility List
Operations Worker
Written Exam 01/07/11 Oral Exam 01/18/11**

| No. | First | Last | Written | Written @ 25% | Oral | Oral @ 50% | App | App @ 25% | Prom/ Vet | Overall |
|--------------------|----------|----------|---------|------------------|------|---------------|-----|--------------|--------------|---------|
| PROMOTIONAL | | | | | | | | | | |
| 1st | Sharon | Yeargain | | | | | | | | |
| OPEN | | | | | | | | | | |
| 1st | Maria | Garcia | | | | | | | | |
| 2nd | Mark | Ballard | | | | | | | | |
| 3rd | Michael | Adams | | | | | | | | |
| 4th | Darren | Knight | | | | | | | | |
| 5th | Eric | Taylor | | | | | | | | |
| 6th | James | Gipson | | | | | | | | |
| (7th) tie | Dante | Anton | | | | | | | | |
| (7th) tie | Octavio | Navarro | | | | | | | | |
| 8th | Hugo | Ramirez | | | | | | | | |
| 9th | James | Geirman | | | | | | | | |
| 10th | Brayan | Ramirez | | | | | | | | |
| 11th | Michael | Brown | | | | | | | | |
| 12th | Jonathan | Tucker | | | | | | | | |
| 13th | Dwayne | Bland | | | | | | | | |

Scoring:

Written: 25%
App/Resume: 25%
Oral 50%

Type of Exam:
() Open
(X) Open & Promotional
() Promotional

Date of Certification: 01/27/11
Expiration Date: 01/27/12